



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region X  
**DIVISION OF CAGAYAN DE ORO CITY**  
Fr. Masterson Avenue, Upper Balulang  
Cagayan de Oro City



**MEMORANDUM**

**TO :** **ROMIEL S. VALLENTE** **MARY ANN LARANGJO**  
**Administrative Officer V (Budget)** **ADAS – III (Verifier)**

**RISA BEA SOCCORO M. BORRES** **CHARISSE C. UDANG**  
**Administrative Officer V (Admin Services) ADAS-III (ERF Handler)**

**LAVERNE L. MERCADO**  
**Administrative Officer IV (Supply Officer)**

**MARILOU F. NAVAJA**  
**Administrative Officer IV (HRMO)**

**MEIA R. PACTURAN**  
**Administrative Officer II**

**FROM:** **CHERRY MAE L. LIMBACO-REYES**  
**Schools Division Superintendent** *rsv*

**SUBJECT :** **Virtual Meeting on NTHP Verification, Reclassification and Other Human Personnel Action Concerns**

**DATE :** **October 25, 2021**

In line with Regional Advisory No. 134, s. 2021, you are directed to attend the Virtual Meeting on Net Take Home Pay (NTHP) Verification and Other Personnel Action concerns on October 28-29, 2021, 9:00 A.M. to 4:00 P.M. via Google Meet at <http://bit.ly/RWBED2022>. Participants are identified what day they will join in.

Further, Ms. Borres, Ms. Navaja and Ms. Pacturan are designated additional Agency Authorized Officers (AAOs). The designated AAOs are directed to prepare their documents for online submission to the GSIS, Cagayan de Oro Branch.

For strict compliance.



Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO



Office of the Regional Director

10/25/21

**Regional Advisory No. 134, s. 2021**

This Advisory is issued for the information of SDSs as regards to Regional Memorandum No. 33, s. 2020

(Visit [deped10.com](http://deped10.com))  
 October 12, 2021

This is to inform the Schools Division Offices on the conduct of the "VIRTUAL MEETING ON NET TAKE HOME PAY (NTHP) VERIFICATION, RECLASSIFICATION, AND OTHER PERSONNEL ACTIONS CONCERNS" on October 28-29, 2021.

Participants to this activity on Day 1 are the Administrative Officers V of the Administrative Services Division, the Agency Approving Officer (AAO), and the Net Take Home Pay (NTHP) Verifiers. On Day 2, the participants are the Administrative Officer IV (HRMO) and the personnel in charge of reclassification in the field. It is strongly encouraged that they log in 15 minutes before the start of the activity at this link [meet.google.com/siq-rjz-nfz](https://meet.google.com/siq-rjz-nfz).

Immediate and wide dissemination of this Advisory is desired.

  
**DR. ARTURO B. BAYOCOT, CESO III**  
 Regional Director

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